


Request to restore a society to the Register

 Where the Registrar of Incorporated Societies is satisfied that a declaration to dissolve a society (remove it from the register) was made in error, the Registrar can issue a further declaration revoking the dissolution. This is given effect by notice in the Gazette. An officer of the society or a creditor can initiate the restoration process by completing this form and sending it to the Registrar.

Name of society

Society number

I _____ (name) request that the above society be restored to the register on the following grounds. (Please tick the one that applies)

It is still carrying on its operations, or

Other reasons (please specify)

Signed by: Officer of the society / Creditor / Other authorised persons (Please state)

Signature Date

Checklist before filing your request

- Have you attached any annual financial statements that have not been filed? (Up to a maximum of the last three years)
- If the society's addresses have changed, have you completed and attached the 'Change of Contact Details form'?
- If there have been any alterations to the society's rules (including its name), have you attached a copy signed by three members? Note: These must also be certified by an officer of or solicitor for the society.
- Have you checked that the society's name is still available by conducting a **Register Search** at www.societies.govt.nz?
- Is the fee of \$NZ200.00 included? (Cheques should be made payable to Ministry of Economic Development).

Important note

If the request to restore a society to the register is made by a creditor, only the \$NZ200 fee is required.

Your contact details

Name and postal address:

Telephone:

Email:

Post to: Registrar of Incorporated Societies
Private Bag 92061
Victoria Street West
Auckland 1142