

## How to find information about a charitable trust



By searching the Register of Societies and Trusts you can find a range of information about an organisation. You can search this information online for FREE.

### What information will you find online?

- The date the trust was incorporated
- The current status of the trust, for example is it 'registered' or 'struck off' (removed from the register)
- The registered office.

### Copies of the following documents can be viewed online for free:

- A copy of the trust's trust deed or rules (including any registered amendments)
- Change of address forms (if any).

The documents are in a PDF format so you will need [Adobe Acrobat Reader](#) to view them. This program can be downloaded for free by following the Get PDF Reader link at the bottom of this page.

### Archived documents

If a document does not appear as a hyperlink and has the word "Archived" beside it, the document will not have been imaged. As a result of a review of Companies Office archived records in May 2009, Archives New Zealand has determined that many of these records are no longer required to be kept and have been transferred to Archives New Zealand or destroyed.

For Incorporated Societies and Charitable Trusts, all documents filed since April 2002 are available electronically. Prior to 2002, the last complete set of amended rules or trust deed variation are also available electronically. Archived documents for Incorporated Societies and Charitable Trusts that were declared dissolved prior to 31 Dec 2002 have been transferred to Archives New Zealand.

A search for any archived document can be made through the Archives New Zealand website - <http://archway.archives.govt.nz/>.

If the records are not available electronically or through Archives New Zealand, the company or other entity should be approached directly for a copy.

### [Searching online at www.societies.govt.nz](http://www.societies.govt.nz)

To search the online register of incorporated societies and charitable trusts, first access our website at [www.societies.govt.nz](http://www.societies.govt.nz) and then choose which search option to use.