



## How do you change the board's registered name?

An application to change the name of a charitable trust can be submitted to the Registrar:

- Where a society is incorporated as a board, the board may apply to the Registrar to change the name under which it is registered. Such an application can be made following a resolution of the society passed at a general meeting.
- In any other case where trustees are incorporated as a board, the board may apply to the Registrar to change the name under which it is registered. Such an application is made following a resolution passed at a meeting of the board.

When choosing a new name, it cannot be one which is identical with that of any other board, company or any other body corporate or which so nearly resembles that name as to be calculated to deceive.

We recommend that you conduct a free [Register Search](#) of the Societies and Trusts Online website to determine if the name you intend using is likely to be available. You should also conduct a free name search on the [Companies Office website](#) to ensure the name is not being used by a company.

The Registrar may also refuse to accept the name change if it is offensive or is otherwise contrary to public interest.

Once the name has been approved, the Registrar will enter the new name in the Register and will send an updated certificate of incorporation to the board.

There is no fee for filing a change of name.