



# Request to dissolve an incorporated society

Section 28 of the Incorporated Societies Act 1908

### NOTES

- > Where the Registrar of Incorporated Societies is satisfied that a society is no longer carrying on its operations, the Registrar may make a declaration that the society is dissolved (removed from the register). The Registrar will give notice of the dissolution in the Gazette. A society may initiate the dissolution process by completing the information below and returning this form to the Registrar.
- > Use this form if the society is no longer operating and you would like to request that it be dissolved.
- > Please ensure that the society's assets (if any) have been distributed and all liabilities discharged in accordance with the rules of the society before submitting this form.

### 1. Name of society

### 2. Society number

### 3. Request details

*This section must be completed by an officer of the society*

I am authorised by the above society to request its dissolution and removal from the register of incorporated societies on the grounds that it is no longer carrying on its operations.

In support of this request I confirm the following information:

*All of the following conditions must apply for the society to be eligible to request dissolution*

- The society is no longer operating, and
- The society has no assets, and
- The society has no liabilities (debts), and
- A resolution has been passed to apply to the Registrar for the society to be dissolved.

Signature: .....

Date:

Name of member:

Position held:

### 4. Your contact details

Name

Postal address

Email

Telephone