

Request to restore an incorporated society to the register

Section 28 of the Incorporated Societies Act 1908

NOTES

- > Where the Registrar of Incorporated Societies is satisfied that a declaration to dissolve a society was made in error, the Registrar can issue a further declaration revoking the dissolution (restore to the register). This is given effect by notice in the Gazette.
- > An officer of the society or a creditor can initiate the restoration process by completing this form and sending it to the Registrar. If the request to restore a society to the register is made by a creditor, only the \$204.45 fee is required.

1. Name of society

2. Society number

3. Request details

I request that the above society be restored to the register on the following grounds:

(please tick the one that applies)

It is still carrying on its operations, or

Other reasons *(please specify)*

Please provide the following details about the society

4. Annual general meeting month

5. Address for registered office

This must be a physical address

Name of society

Please provide the following details about the society (continued)

6. Address for communication

A postal address that the Registrar may use to contact the society

7. Email address for communication

*The Registrar may contact the society at this email address - **this email address will not be publicly available***

8. Signed by

Signature:

Date:

Name of member:

Position held:

9. Checklist before filing your request

- All pages of this form have been completed
- Any annual financial statements that have not already been filed are attached to this request
(at least the last three years)
- Form IS4 Cover sheet attached to each financial statement
- A copy of any alterations to the society's rules (including its name) signed by three members, attached with Form IS2 (Certificate for alteration of rules)
- We have checked that the society's name is still available by conducting a **Register Search** at www.societies.govt.nz and www.companies.govt.nz
- The fee of \$204.45 is included *(Please complete the attached 'Payment details' section – page 3)*

10. Your contact details

Name

Postal address

Email

Telephone

11. Payment details

NOTE | This form will be detached from your application before any information is scanned for publication on the website so that your payment details remain secure.

Name of society

Amount

\$204.45

Method of payment

Choose your payment method from the options below. **Please do not send cash or a purchase order**

Cheque

Make your cheque payable to the **'MBIE – Companies Office'**

Credit card

Credit card type:

- Visa
- Mastercard
- Amex
- Diners

Expiry date:

Name of cardholder:

Card number:

Card Security Code:

Signature of cardholder:

NOTE

Your Card Security Code number is the three or four-digit number printed on your card.
 For Visa, Mastercard & Diners cards this is typically found printed on the signature panel on the back of your card.
 On Amex cards this is a four-digit number printed on the front of the card, above the main credit card number.

Direct debit

Your name:

User ID No:

Signature: