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Post your completed form to: Companies Office, Private Bag 92061, Victoria Street West, Auckland 1142

## Request to dissolve an incorporated society

Section 28 Incorporated Societies Act 1908



Where the Registrar of Incorporated Societies is satisfied that a society is no longer carrying on its operations, the Registrar may make a declaration that the society is dissolved (removed from the register). The Registrar will give notice of the dissolution in the Gazette. A society may initiate the dissolution process by completing the information below and returning this form to the Registrar.

Use this form if the society is no longer operating and you would like to request that it be dissolved.

Please ensure that the society's assets (if any) have been distributed according to the rules of the society before submitting this form.

The Companies Office will endeavour to process your form on the day it is received, however, the registrar must give public notice and therefore it may be up to three weeks before dissolution can take place.

### 1. Name of society

### 2. Society number

I ..... (name of member) am authorised by the above society to request its dissolution and removal from the register of incorporated societies on the grounds that it is no longer carrying on its operations.

In support of this request I confirm the following information:

**Note** | All of the following conditions must apply for the society to be eligible to request dissolution

- The society is no longer operating
- The society has no assets
- The society has no liabilities (debts)
- A resolution has been passed to apply to the Registrar for the society to be dissolved

### 3. Signed by

Signature .....

Date

Position in the society (officer of the society)

### 4. Your contact details

Name and postal address

Email (optional)

Telephone